

# KYC Check list

To make arranging client funding as quick and easy as possible, we have a list of standard questions which makes it clear what we need from your client to gain credit approval as quickly as possible.

Customer Business Type	Required Individual Information
<b>Partnerships</b>	<input type="checkbox"/> Full name, DOB and current residential address of all partners <input type="checkbox"/> Full name, DOB and current residential address of all Signatories <input type="checkbox"/> Nationality of all partners <input type="checkbox"/> Confirmation of which partners hold more than 25% of the firm* <input type="checkbox"/> Certified copy of recent proof of address and Photo ID** <input type="checkbox"/> Have you told us whether the customer has been seen face to face by you or by an FCA approved dealer/supplier?
<b>Limited/LLP:</b>	<input type="checkbox"/> Full name, DOB and current residential address of all Directors/Designated Members <input type="checkbox"/> Full name, DOB and current residential address of all Signatories <input type="checkbox"/> Full name, DOB and current residential address of shareholders with voting rights of 25% or more/all partners who partners hold more than 25% of the firm* <input type="checkbox"/> Nationality of all Directors/Designated members partners <input type="checkbox"/> Full details of guarantor (if applicable) <input type="checkbox"/> Certified copy of recent proof of address and Photo ID** <input type="checkbox"/> Have you told us whether the customer has been seen face to face by you or by an FCA approved dealer/supplier?
<b>Sole Trader/Individuals:</b>	<input type="checkbox"/> Full name, DOB, nationality and current residential address <input type="checkbox"/> Certified copy of driving license <input type="checkbox"/> Certified copy of recent-proof of address and Photo ID** <input type="checkbox"/> Have you told us whether the customer has been seen face to face by you or by an FCA approved dealer/supplier?

\* For a higher risk customer, this check goes down to individuals with a 10%+ shareholding.

\*\* In the vast majority of cases, establishing the name, date of birth and residential address for the individual(s) is all we need to do. On rare occasions, we're unable to find sufficient trace of the individuals we will request certified proofs of ID and/or address such as a certified copy of a Drivers License/Passport and Utility Bill/Bank statement.